



The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday 6th December 2011 at 6:00 PM in the Betty Colden Room of the Belleville Public Library

Present: B. Phieffer, Chair T. Christopher, Councillor G. Fraiberg
J. Jenkins, Councillor E. Lindenberg L. Pohjola
M. Roberts R. Rooke T. Pross, Interim CEO
J. Alyea, Secretary

Regrets: G. Thompson, Councillor

1. **Call to Order:** The meeting was called to order by Beth Phieffer, Chair at 6:10 p.m.
2. **New Board Appointment:** Gerry Fraiberg has been appointed to the Library Board effective December 2011. He replaces Kyle Tuck who resigned in September 2011.
3. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.
4. **Motion to approve the agenda for the Regular Meeting of 6 December 2011:**

The following items were added to the agenda:

Item 10.1 – Year End Financial Statement for December 31, 2010 and Auditor's Report.

Item 10.2 – Report on Investments – Mike Roberts.

Item 17.1 – SOLS – Beth Phieffer.

MOVED by Mike Roberts, **SECONDED** by Larry Pohjola, that the agenda for the Regular Meeting of 6 December 2011 be approved as amended. **CARRIED**

5. **Motion to approve the minutes of the Regular Meeting of 15 November 2011:**

MOVED by Rosemary Rooke, **SECONDED** by Councillor Christopher, that the minutes of the Regular Meeting of 15 November 2011 be approved. **CARRIED**

6. **Business arising from the minutes of the previous meeting:**

Item 13 – Donor recognition: The CEO reported that Councillor Thompson is trying to set up a date for the meeting when all participants are available. The meeting will take place in 2012.



7. **Confirmed Events held at the Belleville Public Library in December 2011 – January 2012.**

8. **Statistics for November 2011.**

9. **Interim CEO's Report December 2011:**

Ontario Download Centre (Overdrive): Beginning in 2012 the Library will have to pay for subscription to this service. After discussion, it was agreed the subscription would be renewed for 2012. Interim CEO will prepare a presentation about the Ontario Download Centre for the January Board Meeting.

MOVED by Councillor Jenkins, **SECONDED** by Larry Pohjola, that the Confirmed Events, Statistics and Interim CEO's report be received for information. **CARRIED**

10. **Financial Statement to November 30, 2011:**

MOVED by Mike Roberts, **SECONDED** by Councillor Christopher, that the Financial Statement to 30 November 2011 be approved. **CARRIED**

10.1 – **Year End Financial Statement to December 31, 2010 and Auditor's Report:**

Draft Financial Statement to December 31, 2010 including Auditor's Report was distributed and reviewed.

MOVED by Eric Lindenberg, **SECONDED** by Councillor Christopher, to accept the December 31, 2010 Financial Statement and Auditor's Report as presented. **CARRIED**

MOVED by Councillor Christopher, **SECONDED** by Larry Pohjola, to request Doug Churcher, Auditor, Welch & Co. to attend the April 2012 Board meeting to review the 2010 Financial Statement. **CARRIED**

10.2 – **Report on Investments:**

Mike Roberts gave a verbal report on the Library's investments and his recent meeting with Brian Cousins, Director of Finance, City Hall.

The CEO will send Board members an electronic update of reserve funds and investments.

MOVED by Councillor Christopher, **SECONDED** by Rosemary Rooke, to accept the verbal report on investments. **CARRIED**

11. **Sunday Openings:**

The CEO's report included a comparison of hours of other libraries that are similar in size to Belleville. A survey of customers will be done in January requesting their input on Sunday openings.

This item is tabled to the January 2012 meeting.



12. Upcoming Union Negotiations:

The Collective Agreement for Union Employees expires March 31, 2012. Preparation for negotiations will begin in early 2012.

13. Annual Report:

Annual Report for 2011 will be prepared in early 2012. This is a public document. Board members can send their input for the Annual Report to the CEO by January 31.

14. Report of the Policy and By-laws Committee:

This item was tabled to the January 2012 meeting.

15. Café Lease:

The Café lease has been finalized.

16. Bellevalle Chamber of Commerce Business Card Mingle:

The Bellevalle Chamber of Commerce holds a monthly Business Card Mingle at different venues throughout the city. The event is held on a Thursday evening from 5:00-7:00 p.m. The host of the event provides finger food and a cash bar. A special occasion permit would be required. Dates available for 2012 are March 15 and May 17.

MOVED by Mike Roberts, **SECONDED** by Rosemary Rooke, for Councillor Jenkins to confirm with the Bellevalle Chamber of Commerce that the Library will host the monthly Business Card Mingle on May 17, 2012.

17. Other Business:

1. **SOLS:** Minutes of the SOLS Trustee Council # 5 Meeting November 19, 2011 were distributed.

18. Adjournment:

The meeting was adjourned at 7:40 pm on a motion by Councillor Christopher, seconded by Councillor Jenkins.