



## The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday 15 November 2011 at 6:30 PM in the Betty Colden Room of the Belleville Public Library

**Present:** B. Phieffer, Chair      T. Christopher, Councillor      J. Jenkins, Councillor  
M. Roberts      R. Rooke      G. Thompson, Councillor  
T. Pross, Interim CEO      J. Alyea, Secretary

**Regrets:** E. Lindenberg      L. Pohjola

1. **Call to Order:** The meeting was called to order by Beth Phieffer, Chair at 6:40 p.m.
2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.
3. **Motion to approve the agenda for the Regular Meeting of 15 November 2011:**

Beth Phieffer, Chair, requested two items be added under Other Business: 1. SOLS and 2. SuperConference 2011.

**MOVED** by Councillor Thompson, **SECONDED** by Councillor Christopher, that the agenda for the Regular Meeting of 15 November 2011 with additions under Other Business be approved. **CARRIED**

4. **Motion to approve the minutes of the Regular Meeting of 18 October 2011:**

**MOVED** by Mike Roberts, **SECONDED** by Rosemary Rooke, that the minutes of the Regular Meeting of 18 October 2011 be approved. **CARRIED**

5. **Business arising from the minutes of the previous meeting:**

There was no business arising from the minutes.

6. **Confirmed Events held at the Belleville Public Library in November – December 2011.**
7. **Statistics for October 2011.**
8. **Interim CEO's Report November 2011:**

**MOVED** by Councillor Christopher, **SECONDED** by Mike Roberts, that the Confirmed Events, Statistics and Interim CEO's report be received for information. **CARRIED**



**9. Financial Statement to October 31, 2011:**

MOVED by Mike Roberts, **SECONDED** by Councillor Jenkins, that the Financial Statement to 31 October 2011 be approved. CARRIED

**10. Sunday Openings:**

MOVED by Councillor Christopher, **SECONDED** by Councillor Jenkins, that a thorough examination of various libraries in Belleville's size range be obtained, including circulation statistics and information about how busy Sundays are. CARRIED

Councillor Christopher requested a short survey be done to record public input on the Library opening on Sundays.

**11. Report of the Policy and By-laws Committee:**

This item was tabled to the December meeting.

**12. Ontario Public Library Guidelines for Accreditation:**

The Board Chair reported on what is required to become an accredited library. A decision was made to put this item on hold for now.

**13. Donor recognition:**

The Interim CEO gave a report on "FoundationSearch Canada", an online resource that tracks and provides detailed information and assistance to pursue funds from all of the Charitable Foundations in Canada. He recommended that the Library and the City join together to pursue this resource. Councillor Thompson will arrange a meeting with Mark Fluhrer from the City and the Board Chair, Vice-Chair and Interim CEO.

**14. Café Lease:**

The lease is expected to be finalized within the next few weeks.

**15. Room Rental rates and User Fees:**

MOVED by Councillor Christopher, **SECONDED** by Councillor Jenkins, that the report be accepted as submitted, with no changes to the current rates at this time.

Councillor Jenkins will contact the Belleville Chamber of Commerce to arrange for the Library to host a Business Card mingle.

**16. Promotion of Library at Quinte Mall follow up:**

The report was received. The Library will not be doing a promotion of eBooks at the Quinte Mall. The Interim CEO will contact Mark Fluhrer to discuss the Library having ongoing access at the new Quinte Sports & Leisure Centre to advertise programs.



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#### 17. Other Business:

1. **SOLS:** SOLS Trustee Council # 6 held a meeting at the Tweed Public Library on November 5, 2011. Notes from the meeting were distributed. The next meeting will be held at the Tyendinaga First Nations Library – date to be advised.
2. **SuperConference 2012:** Online registration is now available. New for 2012 – a Virtual Conference Portal which provides access for a year can be purchased at a cost of \$30.
3. **Staff / Board Christmas Tree Trimming:** Tuesday, December 6, 2011 at 4:00 p.m. Beth Phieffer provided invitations for the staff. Board members will provide refreshments. The December Board meeting will follow.

#### 18. Adjournment:

The meeting was adjourned at 7:45 pm on a motion by Mike Roberts, seconded by Councillor Thompson.